



## AGENDA

### CITY OF CITRUS HEIGHTS CITY COUNCIL SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY

Citrus Heights Community Center  
6300 Fountain Square Dr., Citrus Heights, CA  
Special Meeting 6:00 p.m.  
Regular Meeting 7:00 p.m.

September 10, 2015 - City Council Agenda Packet (PDF)

Documents: [9-10-15 COUNCIL AGENDA PACKET.PDF](#)

#### CALL SPECIAL MEETING TO ORDER

1. Roll Call: Council Members: Miller, Slowey, Turner, Bruins, Frost

#### PUBLIC COMMENT

Under Government Code Section 54954.3, members of the audience may address the Council on any item of interest to the public and within the Council's purview, or on any Agenda Item before or during the Council's consideration of the Item. If you wish to address the Council during the meeting, please fill out a Speaker Identification Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to five minutes each with 30 minutes being allowed for all comments. Any public comments beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Mayor has the discretion to lengthen or shorten the allotted times.

#### STUDY SESSION

2. Review Of Proposed New City Hall Furniture, Fixtures And Equipment / Building Details

#### ADJOURNMENT

#### CALL REGULAR MEETING TO ORDER

1. Flag Salute
2. Roll Call: Council Members: Miller, Slowey, Turner, Bruins, Frost
3. Video Statement

#### APPROVAL OF AGENDA

#### COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

#### PUBLIC COMMENT

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#### CONSENT CALENDAR

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action is requested by a Council Member.

4. SUBJECT: Approval Of Minutes

RECOMMENDATION: Approve the Minutes of the Successor Agency Meeting of May 14, 2015; City Council Special and Regular Meetings of August 13, 2015 and August 27, 2015;

5. SUBJECT: Transportation Development Act (TDA) Funding Claim

RECOMMENDATION: Resolution No. 2015- \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City to Claim its Transportation Development Act (TDA) Funds for Fiscal Year 2015-2016

6. SUBJECT: Approval And Adoption Of Recognized Obligation Payment Schedule For The Period Of January 1 Through June 30, 2016 (ROPS 15-16B) Successor Agency Item

RECOMMENDATION: Resolution No. 2015- \_\_\_\_S A Resolution of the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights Approving and Adopting the Recognized Obligation Payment Schedule for the Period of January 1 Through June 30, 2016

#### PUBLIC HEARINGS

7. SUBJECT: Adoption Of Resolution Accepting Expenditures For Fiscal Year 2015 Edward Byrne Memorial Justice Assistance Grant (JAG)

RECOMMENDATION: Resolution No. 2015- \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Accepting 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds in Accordance With State Requirements

#### REGULAR CALENDAR

8. SUBJECT: Citrus Heights City Hall Campus Demolition Project – Amendment #1 For AMPCO Contracting – City PN 40-15-001

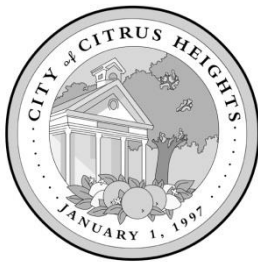
RECOMMENDATION: Resolution No. 2015 - \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Contract Addendum #1 With AMPCO Contracting in the Amount of \$152,020 for the Citrus Heights City Hall Campus Demolition Project

#### DEPARTMENT REPORTS

#### CITY MANAGER ITEMS

#### ITEMS REQUESTED BY COUNCIL MEMBERS / FUTURE AGENDA ITEMS

#### ADJOURNMENT



**Jeff Slowey, Mayor**  
**Steve Miller, Vice Mayor**  
**Jeannie Bruins, Council Member**  
**Mel Turner, Council Member**  
**Vacant, Council Member**

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## **AGENDA**

### **CITY OF CITRUS HEIGHTS CITY COUNCIL SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY**

**Special/Regular Meetings of Thursday, September 10, 2015**

**Citrus Heights Community Center**

**6300 Fountain Square Dr., Citrus Heights, CA**

**Special Meeting 6:00 p.m.**

**Regular Meeting 7:00 p.m.**

**PLEASE NOTE:** The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda. The City Council has established a procedure for addressing the Council. Speaker Identification Sheets are provided on the table inside the Council Chambers. If you wish to address the Council during the meeting, please complete a Speaker Identification Sheet and give it to the City Clerk. So that everyone who wishes may have an opportunity to speak, there is a five-minute maximum time limit when addressing the Council. Audio/Visual presentation material must be provided to the City Clerk's Office at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 7927 Auburn Blvd, Citrus Heights during normal business hours. Email subscriptions of the agenda are available online by signing up with the City's Notify Me service.

City Council meetings are televised live on Metro Cable 14, the government affairs channel on the Comcast and SureWest Cable Systems and replayed on the following Monday at 9:00 a.m. Meetings are also webcast live at [www.citrusheights.net](http://www.citrusheights.net).

The Agenda for this meeting of the City Council for the City of Citrus Heights was posted in the following listed sites before the close of business at 5:00 p.m. on the Friday preceding the meeting.

1. City of Citrus Heights, 7927 Auburn Blvd., Citrus Heights, CA
2. Rusch Park Community Center, 7801 Auburn Boulevard, Citrus Heights, CA
3. Sacramento County Library, Sylvan Oaks Branch, 6700 Auburn Blvd., Citrus Heights, CA

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office 916-725-2448, 7927 Auburn Blvd., at least 48 hours prior to the meeting. TDD (hearing impaired only) 916-725-6185.

September 4, 2015

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Amy Van, City Clerk

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*Please turn off all cellular phones and pagers while the City Council meeting is in session.*

**SPECIAL MEETING  
6:00 PM**

**CALL SPECIAL MEETING TO ORDER**

1. Roll Call: Council Members Miller, Slowey, Turner, Bruins, Frost

**PUBLIC COMMENT**

**STUDY SESSION**

2. Review of Proposed New City Hall Furniture, Fixtures and Equipment / Building Details

**ADJOURNMENT**

**REGULAR MEETING  
7:00 PM**

**CALL REGULAR MEETING TO ORDER**

1. Flag Salute: Cub Scout Pack 537
2. Roll Call: Council Members Miller, Slowey, Turner, Bruins, Frost
3. Video Statement

**APPROVAL OF AGENDA**

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

**PUBLIC COMMENT**

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**CONSENT CALENDAR**

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action is requested by a Council Member.

4. **SUBJECT:** Approval of Minutes  
**RECOMMENDATION:** Approve the Minutes of the Successor Agency Meeting of May 14, 2015; City Council Special and Regular Meetings of August 13, 2015 and August 27, 2015;
5. **SUBJECT:** Transportation Development Act (TDA) Funding Claim  
**STAFF REPORT:** D. Wheaton / M. Poole  
**RECOMMENDATION:** Resolution No. 2015- \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City to Claim its Transportation Development Act (TDA) Funds for Fiscal Year 2015-2016
6. **SUBJECT:** Approval and Adoption of Recognized Obligation payment Schedule for the Period of January 1 through June 30, 2016 (ROPS 15-16B) **Successor Agency Item**  
**STAFF REPORT:** R. Sherman / D. Rodriguez  
**RECOMMENDATION:** Resolution No. 2015- \_\_\_\_S A Resolution of the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights Approving and Adopting the Recognized Obligation Payment Schedule for the Period of January 1 Through June 30, 2016

**PUBLIC HEARINGS**

7. **SUBJECT:** Adoption of Resolution Accepting Expenditures for Fiscal Year 2015 Edward Byrne Memorial Justice Assistance Grant (JAG)  
**STAFF REPORT:** C. Boyd / D. Christensen  
**RECOMMENDATION:** Resolution No. 2015- \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Accepting 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds in Accordance With State Requirements

**REGULAR CALENDAR**

8. **SUBJECT:** Citrus Heights City Hall Campus Demolition Project – Amendment #1 for AMPCO Contracting – City PN 40-15-001  
**STAFF REPORT:** H. Tingle / M. Alejandrez / C. Myers / S. Cotter  
**RECOMMENDATION:** Resolution No. 2015 - \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Contract Addendum #1 With AMPCO Contracting in the Amount of \$152,020 for the Citrus Heights City Hall Campus Demolition Project

**DEPARTMENT REPORTS****CITY MANAGER ITEMS**

**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**CITY OF CITRUS HEIGHTS  
SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY  
MINUTES**

**Regular Meeting of Thursday, May 14, 2015  
Citrus Heights Community Center  
6300 Fountain Square Drive, Citrus Heights, CA**

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**CALL REGULAR MEETING TO ORDER**

The regular Successor Agency meeting was called to order at 8:49 p.m. by Chair Frost.

1. Roll Call: Board Members present: Miller, Slowey, Turner, Bruins and Frost  
Board Members absent: None  
Staff present: Rodriguez, Tingle, Van, Ziegler and department directors.

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

2. **SUBJECT:** Approval of Minutes  
**RECOMMENDATION:** Approve the Minutes of the Regular Meeting of February 26, 2015.
3. **SUBJECT:** Contract Amendment for Goldfarb & Lipman to Provide Legal Services for FY 2015-2016 Related to the Dissolution of the Community Redevelopment Agency of the City of Citrus Heights  
**RECOMMENDATION:** Adopt Resolution No. 2015-.

**ACTION:** On a motion by Board Member Turner, seconded by Vice Chair Bruins, the Board approved Consent Calendar Items 2 and 3.

AYES: Miller, Slowey, Turner, Bruins and Frost  
NOES: None  
ABSENT: None

**ADJOURNMENT**

Chair Frost adjourned the regular meeting at 8:27 p.m.

Respectfully submitted,

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Amy Van, City Clerk/Agency Secretary

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Special/Regular Meetings of Thursday, August 13, 2015  
Citrus Heights Community Center  
6300 Fountain Square Drive, Citrus Heights, CA**

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**CALL SPECIAL MEETING TO ORDER**

The special council meeting was called to order at 6:00 p.m. by Mayor Frost.

1. Roll Call: Council Members present: Miller, Slowey, Turner, Bruins and Frost  
Council Members absent: None  
Staff present: Alejandrez, Tingle, Van, Ziegler and department directors.

**PUBLIC COMMENT**

**CLOSED SESSION**

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Preserve Our Civic Center vs. City of Citrus Heights  
Sacramento Superior Court Case No. 34-2015-80002080

Mayor Frost announced that there was no reportable action from closed session.

**ADJOURNMENT**

Mayor Frost adjourned the special meeting at 7:00 p.m.

**CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 7:00 p.m. by Mayor Frost.

1. The flag salute was led by Lieutenant Russo.
2. Roll Call: Council Members present: Miller, Slowey, Turner, Bruins and Frost  
Council Members absent: None  
Staff present: Boyd, Hodgkins, Tingle, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

**ACTION:** On a motion by Council Member Slowey, seconded by Council Member Miller, the City Council approved the agenda.

AYES: Miller, Slowey, Turner, Bruins and Frost  
NOES: None  
ABSENT: None



**PRESENTATIONS**

4. California Police Chiefs Association Recognition of Outgoing President, Chief Christopher Boyd (Presented by California Police Chiefs Association President, Chief David Bejarano)

California Police Chiefs Association President, Chief David Bejarano presented a proclamation on behalf of the Association to Chief Boyd for his accomplishments and leadership during his one year term as President of the California Police Chiefs Association.

Council Member Comments followed the presentation.

5. Proclamation of the City of Citrus Heights Proclaiming the Month of September 2015 as Prostate Cancer Awareness Month

Council Member Slowey read and presented the proclamation to Mel Powell.

6. History and Arts Commission Annual Report

Bob Gerould, Chairman of the History and Arts Commission, presented an annual report on their accomplishments which included the Art in City Hall program, oral history interviews, free Little Libraries, and participation at City events. He also highlighted their activities planned for Fiscal Year 15/16.

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Slowey provided a report from the League of California Cities Sacramento Valley Division meeting. He also provided a report from the Sacramento Area Council of Governments Transportation Committee meeting.

Council Member Miller commented on the National Night Out he participated in with the Citrus Heights Police Department and local neighborhoods. He provided a report from the Regional Transit Board meeting.

Vice Mayor Bruins provided a report from the League of California Cities Sacramento Valley Division meeting. She provided a report from the Citrus Heights Police Activities League. She provided a report from the Sacramento Regional County Sanitation District and Sacramento Area Sewer District Board meeting.

Mayor Frost provided a report from the SEDCorp Board meeting. She also provided a report from the Local Agency Formation Commission meeting.

**PUBLIC COMMENT**

Randy Saathoff announced he is hosting a Wiffle-Ball Tournament to benefit breast cancer on September 26<sup>th</sup>, 8:00 a.m. to 5:00 p.m.

**CONSENT CALENDAR**

7.     **SUBJECT:** Approval of Minutes  
      **RECOMMENDATION:** Approve the Minutes of the Special and Regular Meetings of July 9, 2015 and July 23, 2015
8.     **SUBJECT:** California Office of Emergency Services Children Exposed to Domestic Violence Grant Funds  
      **STAFF REPORT:** C. Boyd / G. Anderson  
      **RECOMMENDATION:** Adopt Resolution No. 2015 - 085 A Resolution of the City of Citrus Heights, California, Accepting the 2014 California Office of Emergency Services Children Exposed to Domestic Violence Grant Funds and Recommended Expenditures
9.     **SUBJECT:** Contract with the California State Board of Equalization to Receive Utility User Tax on Prepaid Mobile Services  
      **STAFF REPORT:** S. Daniell / F. Merrill  
      **RECOMMENDATION:** Adopt Resolution No. 2015 - 086 A Resolution of the City of Citrus Heights Authorizing City Manager to Execute Agreement with the State Board of Equalization for Implementation of the Local Prepaid Mobile Telephony Service Collection Act

**ACTION:** On a motion by Council Member Slowey, seconded by Council Member Miller, the City Council approved Consent Calendar Items 7, 8 and 9.

AYES:     Miller, Slowey, Turner, Bruins and Frost

NOES:     None

ABSENT: None

**PUBLIC HEARING**

10.    **SUBJECT:** Citrus Heights Lighting Assessment District – Levy of Fiscal Year 2015-2016 Assessments  
      **STAFF REPORT:** D. Wheaton / S. Hodgkins / D. Dunn  
      **RECOMMENDATION:** Adopt Resolution No. 2015 - 087 A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2015/2016 Assessments for the Citrus Heights Lighting Assessment District

Principal Civil Engineer Hodgkins reported that the item is the second step in the process to levy the assessment for the Citrus Heights Lighting Assessment District. Staff recommends that the City Council convene a public hearing, hear any public testimony and approve a resolution confirming the diagram and assessment for fiscal year 2015/2016 for the Citrus Heights Lighting Assessment District. He reported that staff has worked aggressively to keep the District costs down. One of the ways this has been done is by converting the street lights to LED lights. To date the City has converted approximately 693 lights throughout the City. He also responded to questions from Council Members.

Mayor Frost opened the public hearing at 8:03 p.m.; hearing no speakers she closed the public hearing.

**ACTION:** On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2015 - 087 A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2015/2016 Assessments for the Citrus Heights Lighting Assessment District.

AYES: Miller, Slowey, Turner, Bruins and Frost

NOES: None

ABSENT: None

### **REGULAR CALENDAR**

11. **SUBJECT:** Designation of Voting Delegate and Alternate(s) for the League of California Cities Annual Conference

**STAFF REPORT:** A. Van

**RECOMMENDATION:** Staff Recommends that the City Council make a Motion to Designate a Voting delegate and Alternate(s) to Participate at the Annual Business Meeting on October 2, 2015, During the League of California Cities Annual Conference

City Clerk Van presented the staff report.

By consensus, the City Council designated Council Member Turner as the Voting Delegate and Vice Mayor Bruins as the Alternate to participate at the Annual Business Meeting on October 2, 2015, during the League of California Cities Annual Conference.

### **DEPARTMENT REPORTS**

12. Report on Police Department Study of Body Worn Cameras

Police Chief Boyd stated one of the Council's current goals is for the Police Department to make a presentation regarding the topic of body worn cameras. He gave a presentation on the types of emerging technology of video camera evidence, discussed regional and national interest, explained the pros and cons of using the technology, and discussed the different options and costs associated with body worn cameras. He also responded to questions from Council Members.

City Attorney Ziegler responded to questions from Council Members related to privacy and the public records act as it relates to body worn cameras.

### **CITY MANAGER ITEMS**

City Manager Tingle stated he and General Services Director Wheaton met with Senator Jim Nielsen to discuss a variety of issues, and Senator Nielsen indicated he would like to come before the Council and speak and seek Council's support on initiatives he is considering at the State level.

### **ITEMS REQUESTED BY COUNCIL MEMBERS/FUTURE AGENDA ITEMS**

Council Member Turner requested that a discussion item be added to a future City Council meeting concerning a request from the Citrus Heights Rotary Club for a reduction in rent. Council Member Miller supported the request.

City Manager Tingle suggested that the item be discussed at a Finance Committee meeting to form a recommendation to the City Council.

**ADJOURNMENT**

Mayor Frost adjourned the regular meeting at 8:43 p.m.

Respectfully submitted,

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Amy Van, City Clerk

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Regular Meeting of Thursday, August 27, 2015  
Citrus Heights Community Center  
6300 Fountain Square Drive, Citrus Heights, CA**

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**CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 7:00 p.m. by Mayor Frost.

1. The flag salute was led by Facilities and Grounds Manager Myers.
2. Roll Call: Council Members present: Miller, Slowey, Turner, Bruins and Frost  
Council Members absent: None  
Staff present: Myers, Tingle, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

City Clerk Van announced that item 4 was being pulled from the agenda.

**ACTION:** On a motion by Council Member Slowey, seconded by Council Member Miller, the City Council approved the agenda as amended.

AYES: Miller, Slowey, Turner, Bruins and Frost  
NOES: None  
ABSENT: None

**PRESENTATIONS**

None

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

None

**PUBLIC COMMENT**

Gail Moxley, President of the Citrus Heights Rotary Club, said they are looking to put money that they raise back into the community. They are asking the Council to consider their proposal to decrease the fees for their weekly meetings at the Community Center and to put that savings back into the community.

Jessica Mang, Chairman of the Citrus Heights Rotary Club Foundation, highlighted several ways the Foundation has supported the Citrus Heights community.

Richard Hale, a member of the Citrus Heights Rotary Club, stated the Rotary has devoted over \$60,000 this year to community needs in addition to hundreds of volunteer hours that Rotary members donate to worthy projects. They ask for the Council's consideration of the proposal to

decrease facility expenses at the Community Center so Rotary can put those savings back into the community.

### **CONSENT CALENDAR**

4.     **SUBJECT:** Brooktree Creek at Parkoaks Avenue Emergency Creek Bank Repairs  
      **STAFF REPORT:** D. Wheaton / C. Fallbeck  
      **RECOMMENDATION:** Resolution No. 2015 - \_\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract with Thunder Mountain Enterprises for the Brooktree Creek at Parkoaks Avenue Emergency Creek Bank Repair Project

Item 4 was pulled from the agenda, no action was taken.

5.     **SUBJECT:** 2015 Street and Bus Stop Improvements Project – Final Project Acceptance City PN 22-15-001  
      **STAFF REPORT:** D. Wheaton / S. Hodgkins  
      **RECOMMENDATION:** Resolution No. 2015 - 089 A resolution of the City Council of the City of Citrus Heights, California, Accepting the 2015 Street and Bus Stop Improvements Project as Complete and Authorizing the City Engineer to Record A Notice of Completion and Release the Contract Retention

**ACTION:** On a motion by Vice Mayor Bruins, seconded by Council Member Slowey, the City Council approved Consent Calendar Item 5.

AYES:     Miller, Slowey, Turner, Bruins and Frost  
NOES:     None  
ABSENT: None

### **PUBLIC HEARING**

None

### **REGULAR CALENDAR**

6.     **SUBJECT:** Citrus Heights City Hall Campus Demolition Project – Award of Contract to Ampco Contracting – City PN 40-15-001  
      **STAFF REPORT:** H. Tingle / M. Alejandrez / C. Myers / S. Cotter  
      **RECOMMENDATION:** Resolution No. 2015 - 090 A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with AMPCO Contracting in the Amount of \$442,700 for the Citrus Heights City Hall Campus Demolition Project

Facilities and Grounds Manager Myers presented the staff report and responded to questions from Council Members.

**ACTION:** On a motion by Council Member Slowey, seconded by Council Member Turner, the City Council adopted Resolution No. 2015 – 090 A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with AMPCO

Contracting in the Amount of \$442,700 for the Citrus Heights City Hall Campus Demolition Project.

AYES: Miller, Slowey, Turner, Bruins and Frost

NOES: None

ABSENT: None

### **DEPARTMENT REPORTS**

None

### **CITY MANAGER ITEMS**

None

### **ITEMS REQUESTED BY COUNCIL MEMBERS/FUTURE AGENDA ITEMS**

#### **7. Discussion of Request by Citrus Heights Rotary Club Concerning a Reduction in Rent**

Council Member Turner explained that the proposal from the Citrus Heights Rotary Club is to redirect about 50% of their rent back into the community in terms of actual programs that the community would benefit from. He felt this was a very creative approach and worthwhile efforts on the part of the Rotary and encouraged Council to review their request very seriously.

Council Member Slowey stated the Rotary Club is currently receiving a 50% discount for the use of space at the Community Center. He said that if they give an additional reduction of rent to the Rotary they have to set it up so that this can continue for any other Citrus Height non-profit. He is not willing at this point to impose on staff the extra time and set that precedence without looking into it further.

Council Member Miller stated at this time he thinks that the current 50% discount is appropriate.

Vice Mayor Bruins agreed with the comments by Council Member Slowey and Miller and stated she is not inclined to put the staff time in and the legal time in, and further costs to the City to set up a policy that will only be used by one club.

Mayor Frost said that if we mandate these discounts to our staff that we may be setting them up for budget deficits in the future and it may raise the cost of running the facility.

City Attorney Ziegler responded to questions from Council Members.

### **CLOSED SESSION**

#### **8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957:

Title: City Manager

Mayor Frost announced that there was no reportable action from closed session.

**ADJOURNMENT**

Mayor Frost adjourned the regular meeting at 7:53 p.m.

Respectfully submitted,

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Amy Van, City Clerk





# CITRUS HEIGHTS

## Memorandum

September 10, 2015

Approved and Forwarded to City Council

\_\_\_\_\_ Fin.

\_\_\_\_\_ Atty.

Henry Tingle, City Manager

**TO:** Mayor and City Council Members

**FROM:** David Wheaton, General Services Director  
Mary Poole, Operations Manager

**SUBJECT:** Transportation Development Act (TDA) Funding Claim

### Summary and Recommendations

This item is administrative in nature. The accompanying resolution authorizes the City to claim Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) apportionments for Fiscal Year (FY) 15-16 to fund the City's transit program and bicycle/pedestrian-related planning and capital projects.

The staff recommendation is to adopt the attached resolution, which authorizes the City to claim its TDA apportionments for FY 15-16.

### Fiscal Impacts

The table below provides a summary of the TDA apportionments for FY 14-15 related to LTF and STA funds. The attached resolution authorizes the City to submit a claim for the funds. The funds will be disbursed to the City after the Sacramento Area Council of Governments (SACOG) approves the City's claim. The SACOG portion of LTF funds will be distributed directly to SACOG.

Fund Source	Fiscal Year	Use	Amount
State Transit Assistance (STA)	15-16	Transit Operations	\$ 427,568.00
Local Transportation Funds (LTF)	15-16	Pedestrian/Bicyclists	\$ 63,551.00
Local Transportation Funds (LTF)	15-16	Transit Operations	\$2,785,108.00
Local Transportation Funds (LTF)	15-16	SACOG	\$ 95,327.00
Local Transportation Funds (LTF)	15-16	Administration	\$ 233,581.00
<b>Total Claim</b>			<b>\$3,605,135.00</b>

### **Background and Analysis**

The Transportation Development Act (TDA), administered by the Department of Transportation within the State of California Business Transportation and Housing Agency, provides two major sources for the funding of public transportation in California through regional planning and programming agencies such as the Sacramento Area Council of Governments (SACOG). The first, the county Local Transportation Fund (LTF), has been in existence since 1972. The second, the State Transit Assistance (STA) fund, came into being in 1979.

Transportation Development Act (TDA) funding was enacted by the State in 1972 to provide a funding source to support public transit and other transportation related priorities. TDA funds are broken out into two major pots, the Local Transportation Fund (LTF) and State Transit Assistance (STA) dollars. LTF and STA carry different restrictions associated with their use. LTF funds are derived from ¼ cent of each retail tax dollar collected statewide. The State then returns the tax revenue to each County according to the amount of tax collected within its boundaries. LTF apportionment is carried out by Regional Transportation Planning Agencies (RTPAs) throughout the State. In Sacramento County, the RTPA is SACOG. SACOG distributes LTF based on population.

STA dollars are allocated to transit operators and providers (the City of Citrus Heights is considered a “transit provider”). STA funds are currently derived from a statewide excise tax on gasoline at a rate that generates the equivalent of the previous sales tax on gasoline and the statewide sales tax on diesel fuel both of which are deposited in the Transportation, Planning and Development account. This is based on legislation passed in March 2010 (Assembly Bills 6 and 9).

SACOG’s apportionment claim process includes the following: 1) SACOG receives an adopted resolution from the City/local agency authorizing the claiming of TDA funding; 2) SACOG holds annual public hearings to identify if there are any “unmet” transit needs within the City that are reasonable to meet; 3) the City/local agency files various reports for SACOG staff review and approval; and 4) SACOG submits the City’s claim for review and approval by the SACOG Board.

### **Conclusion**

Approval of the attached resolution will allow the City to submit the FY 15-16 TDA claim and be reimbursed for its payment of Regional Transit/Paratransit services provided to the City under the existing transit services contract. The bicycle and pedestrian-related funds will support planning studies and capital improvement projects included in the Capital Improvement Program (CIP).

Attachments: (1) Resolution

**RESOLUTION NO. 2015\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS  
AUTHORIZING THE CITY TO CLAIM ITS TRANSPORTATION DEVELOPMENT  
ACT (TDA) FUNDS FOR FISCAL YEAR 2015-2016**

**WHEREAS**, the City of Citrus Heights implemented a transit services contract with Sacramento Regional Transit in 2007; and

**WHEREAS** the transit services contract was amended three times through December 31, 2014; and

**WHEREAS**, a new agreement was entered into January 1, 2015; and

**WHEREAS**, the contract provides for the City to claim its Transportation Development Act (TDA) Local Transportation Funds (LTF) and State Transit Assistance (STA) apportionments; and

**WHEREAS**, the transit services contract is funded by the City's TDA Local Transportation Funds and State Transit Assistance apportionments; and

**WHEREAS**, a small portion of TDA funds are set aside for pedestrian and bicycle related projects; and

**WHEREAS**, the Sacramento Area Council of Governments (SACOG) is the state appointed Regional Transportation Planning Agency (RTPA) for Sacramento County; and

**WHEREAS**, as the RTPA for Sacramento County, SACOG is responsible for administering the TDA apportionment and claiming process; and

**WHEREAS**, SACOG requires a resolution authorizing Citrus Heights to claim the City's TDA apportionment be included in the City's TDA claim submittal package.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Citrus Heights City Council declares as follows:

City staff is hereby authorized to submit claims to SACOG for the TDA for FY 2015-2016 Citrus Heights LTF and STA apportionments.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTION** by the City Council of the City of Citrus Heights, California, this 10<sup>th</sup> day of September, 2015 by the following vote, to wit:

**AYES:** Council Member  
**NOES:** Council Member  
**ABSTAIN:** Council Member  
**ABSENT:** Council Member

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**Susan J. Frost, Mayor**

**ATTEST:**

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**Amy Van, City Clerk**



# CITY OF CITRUS HEIGHTS

## Memorandum

September 10, 2015

**TO:** Successor Agency Board Members  
Henry Tingle, Executive Director

**FROM:** Rhonda Sherman, Community & Economic Development Director  
Devon Rodriguez, Development Specialist

**SUBJECT:** **Approval and Adoption of Recognized Obligation Payment Schedule for the Period of January 1 through June 30, 2016 (ROPS 15-16B)**

Approved and Forwarded to  
Successor Agency Board

\_\_\_\_\_  
Fin.

\_\_\_\_\_  
Atty.

\_\_\_\_\_  
Henry Tingle, Executive Director

### **Summary and Recommendation**

The Recognized Obligation Payment Schedule (ROPS) is required to be prepared in six-month periods. The ROPS for the period of January 1 through June 30, 2016 (ROPS 15-16B) must be approved by the Successor Agency Board and Oversight Board and remitted to the Department of Finance (DOF) by October 4, 2015 or face penalties. The ROPS outlines the approved payments of any debts or obligations of the former Redevelopment Agency.

Staff recommends the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights approve the attached Resolution 2015- \_\_\_\_S, approving and adopting the Recognized Obligation Payment Schedule for the period of January 1 through June 30, 2016 (ROPS 15-16B); and authorizing and directing the Executive Director or his designee to make such changes as are necessary after approval of the ROPS by the Oversight Board.

### **Fiscal Impact**

On February 1, 2012, all redevelopment agencies were dissolved and successor agencies assumed the responsibilities of winding down the agencies' affairs and paying off debts. The ROPS outlines the Citrus Heights Redevelopment Agency's obligations, including debts and contracts that must be paid, in six-month periods. The Successor Agency will be responsible for paying off the enforceable obligations listed on the ROPS with funds remitted to the Successor Agency from the Redevelopment Property Tax Trust Fund (RPTTF), managed by the County Auditor-Controller. The Successor Agency is considered a separate entity from the City and the City is not liable for the obligations of the Successor Agency.

Beginning June 1, 2014 with the Agency's ROPS 14-15A RPTTF payment, DOF instructed the County Auditor-Controller to withhold the Successor Agency's RPTTF payments because the Successor Agency had not remitted the \$769,127 DOF determined was being held by the Agency

**Subject: Approval and Adoption of Recognized Obligation Payment Schedule for the Period of January 1 through June 30, 2016 (ROPS 15-16B)**

**Date: September 10, 2015**

**Page 2 of 3**

and was due under the Due Diligence Review (DDR) process. The Successor Agency continues to dispute the DOF's determination of the amounts due under the DDR and has appealed the Sacramento Superior Court determination on this matter. It is expected that the DOF will once again withhold the Agency's RPTTF and the Successor Agency will not receive the funds it is requesting on ROPS 15-16B.

Per DOF, if approved by the Oversight Board, the Successor Agency may use its unencumbered cash identified through the DDR process to make payments for enforceable obligations on an approved ROPS since the Agency's RPTTF is being withheld. On February 23, 2015 the Oversight Board approved use of the Successor Agency's unencumbered cash for enforceable obligations listed on ROPS 14-15B, 15-16A and future ROPS. Starting with ROPS 15-16B, the Agency does not have enough unencumbered cash to cover the requested expenses. The Staff will be coming back to the Successor Agency with a solution to the cash shortfall in the next couple of months. The Agency does not have the option of reducing expenses to make up for the shortfall because the DOF will continue to withhold RPTTF until the \$769,127 amount is received. The Agency is forced to produce an alternative source of funds.

**Background and Analysis**

Per ABx1 26, "the Dissolution Act," the Successor Agency is required to adopt a ROPS for every six-month period. The ROPS outlines the Successor Agency's debts and enforceable obligations that must be paid in order to wind down the agency. All ROPSs must be approved by the Successor Agency's Oversight Board and then the DOF before distribution from the RPTTF can occur. ROPS 15-16B is due by October 4, 2015 to DOF or the Successor Agency will start to incur penalties of \$10,000 or more.

DOF did disallow one item on the Agency's ROPS 15-16A, an unfunded loan principal payment of \$64,219. As has been mentioned in previous reports, the Successor Agency has a deficit that has not been resolved with DOF. The Agency has had numerous Meet & Confers with DOF regarding the Agency's negative balance. Simply, the Agency did not have enough cash prior to dissolution to cover pre-dissolution expenses and no RPTTF funds were provided for ROPS I. The Agency attempted to recover some funding with the request for the unfunded loan principal payment, but DOF denied the item stating that if the Agency had not repaid its City loan prior to dissolution (the issue of the Agency's first and ongoing lawsuit with DOF) the Agency would have had the cash to make this payment. Therefore, the item was denied again.

The attached ROPS 15-16B (**Attachment 2**) covers the period of January 1 through June 30, 2016. The Successor Agency is requesting payments for the following enforceable obligations, interest payment on the start-up loan; loan principal payment and successor agency administration. Upon adoption, the ROPS is subject to approval by the Oversight Board. After the ROPS is approved by the Oversight Board it will be posted on the Successor Agency web page and forwarded to the DOF, County Auditor-Controller and State Controller.

**Conclusion**

ROPS 15-16B must be approved by the Successor Agency Board and the Oversight Board and remitted to the DOF by October 4, 2015 to avoid penalties. Staff recommends the Successor

**Subject: Approval and Adoption of Recognized Obligation Payment Schedule for the Period of January 1 through June 30, 2016 (ROPS 15-16B)**

**Date: September 10, 2015**

**Page 3 of 3**

Agency to the Community Redevelopment Agency of the City of Citrus Heights approve and adopt the Recognized Obligation Payment Schedule for the period of January 1 through June 30, 2016 (ROPS 15-16B); and authorize and direct the Executive Director or his designee to make such changes as are necessary after approval by the Oversight Board.

Attachments: (1) Resolution 2015 - \_\_\_\_\_S

(2) Recognized Obligation Payment Schedule for the period January 1 – June 30, 2016 (ROPS 15-16B)

**RESOLUTION NO. 2015- \_\_\_\_S**

**RESOLUTION OF THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF  
CITRUS HEIGHTS APPROVING AND ADOPTING THE  
RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE  
PERIOD OF JANUARY 1 THROUGH JUNE 30, 2016**

**WHEREAS**, pursuant to the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.; the "Redevelopment Law"), the City Council (the "City Council") of the City of Citrus Heights (the "City") adopted in accordance with the Redevelopment Law, Ordinance No. 97-20 on December 10, 1997 adopting the Redevelopment Plan for the Citrus Heights Commercial Corridor Redevelopment Project Area (the "Redevelopment Plan"), as amended from time to time; and

**WHEREAS**, the California state legislature enacted Assembly Bill x1 26 (the "Dissolution Act") to dissolve redevelopment agencies formed under the Community Redevelopment Law (Health and Safety Code Section 33000 et seq.); and

**WHEREAS**, on January 12, 2012 and pursuant to Health and Safety Code Section 34173, the City Council of the City of Citrus Heights (the "City Council") declared that the City of Citrus Heights, a municipal corporation (the "City"), would act as successor agency (the "Successor Agency") for the dissolved Community Redevelopment Agency of the City of Citrus Heights (the "Former RDA") effective February 1, 2012; and

**WHEREAS**, on February 1, 2012, the Former RDA was dissolved pursuant to Health and Safety Code Section 34172; and

**WHEREAS**, the Successor Agency is responsible for implementing Assembly Bill x1 26, "the Dissolution Act"; and

**WHEREAS**, the Dissolution Act provides for the appointment of an oversight board (the "Oversight Board") with specific duties to approve certain Successor Agency actions pursuant to Health and Safety Code Section 34180 and to direct the Successor Agency in certain other actions pursuant to Health and Safety Code Section 34181; and

**WHEREAS**, Health and Safety Code Section 34177(1)(2)(A) requires the Successor Agency to prepare a draft recognized obligation payment schedule (the "ROPS") and make associated notifications and distributions; and

**WHEREAS**, the City Council acting as the Governing Board of the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights adopted its first ROPS for the period January 1 through June 30, 2012 on February 23, 2012 and amended it on April 14, 2012; and

**WHEREAS**, a ROPS must be prepared for each six-month fiscal period; and



**WHEREAS**, Health and Safety Code Section 34177(j) requires the Successor Agency to prepare an administrative budget (the "Administrative Budget"); and

**WHEREAS**, the ROPS and the Administrative Budget must be approved by the Oversight Board pursuant to Health and Safety Code Sections 34177(l)(2)(B) and 34177(j), respectively; and

**WHEREAS**, per AB 1484 adopted and effective on June 27, 2012, Oversight Board approved ROPS must be submitted to the DOF no fewer than 90 days prior to the semiannual RPTTF property fund distribution (or October 4 for the January 2 distribution and March 3 for the June 1 distribution); and

**WHEREAS**, the Department of Finance has drafted and revised a new template for the ROPS period January 1 through June 30, 2016, referred to as the "ROPS 15-16B." Utilizing this form will be required by the Department of Finance in order to accept the ROPS; and

**WHEREAS**, the Successor Agency has reviewed and duly considered the Staff Report, the proposed Recognized Obligation Payment Schedule, and documents and other written evidence presented at the meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights, that the assets, obligations, liabilities, and activities of the Successor Agency are and shall remain separate from the assets, obligations, liabilities and activities of the City, and that all costs of, liabilities of, and claims against the Successor Agency and/or the Oversight Board shall be solely the costs and liabilities of the Successor Agency and/or the Oversight Board and shall not be costs of, liabilities of, and/or claims against the City.

**BE IT FURTHER RESOLVED** that the, Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights hereby approves the Recognized Obligation Payment Schedule for the period January 1 through June 30, 2016.

**BE IT FURTHER RESOLVED**, that the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights, hereby authorizes and directs the Executive Director or the Executive Director's designee, acting on behalf of the Successor Agency, to modify the ROPS as necessary to conform to the Oversight Board's approval and to make such other administrative changes as necessary to ensure timely submission of a completed ROPS.

**BE IT FURTHER RESOLVED** that the Successor Agency to the Community Redevelopment Agency of the City of Citrus Heights, hereby authorizes and directs the City Manager or the City Manager's designee, acting on behalf of the Successor Agency, to file, post, mail or otherwise deliver via electronic mail, internet posting, and/or hardcopy, all notices and transmittals necessary or convenient in connection with the adoption of the ROPS and Administrative Budget, and other actions taken pursuant to this Resolution.

**BE IT FURTHER RESOLVED** that nothing in this Resolution shall abrogate, waive, impair or in any other manner affect the right or ability of the Successor Agency to initiate and prosecute any litigation with respect to any agreement or other arrangement between the City and the Former RDA, including, without limitation, any litigation contesting the purported invalidity of such agreement or arrangement pursuant to the Dissolution Act.

**BE IT FURTHER RESOLVED**, that this Resolution shall take immediate effect upon adoption.

The above and foregoing resolution was duly and regularly passed and adopted at a meeting by the Citrus Heights Successor Agency on the 10<sup>th</sup> day of September, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Susan Frost, Chair

ATTEST:

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Amy Van, Agency Secretary

2515305.1

## Recognized Obligation Payment Schedule (ROPS 15-16B) - Summary

Filed for the January 1, 2016 through June 30, 2016 Period

**Name of Successor Agency:** Citrus Heights

**Name of County:** Sacramento

Current Period Requested Funding for Outstanding Debt or Obligation		Six-Month Total
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding Sources (B+C+D):</b>		<b>\$ 8,265</b>
B	Bond Proceeds Funding (ROPS Detail)	-
C	Reserve Balance Funding (ROPS Detail)	-
D	Other Funding (ROPS Detail)	8,265
<b>E</b>	<b>Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 229,390</b>
F	Non-Administrative Costs (ROPS Detail)	112,655
G	Administrative Costs (ROPS Detail)	116,735
<b>H</b>	<b>Total Current Period Enforceable Obligations (A+E):</b>	<b>\$ 237,655</b>

Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
I	Enforceable Obligations funded with RPTTF (E):	229,390
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	-
<b>K</b>	<b>Adjusted Current Period RPTTF Requested Funding (I-J)</b>	<b>\$ 229,390</b>

County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
L	Enforceable Obligations funded with RPTTF (E):	229,390
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
<b>N</b>	<b>Adjusted Current Period RPTTF Requested Funding (L-M)</b>	<b>229,390</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177 (m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

Name	Title
/s/	
Signature	Date

Citrus Heights Recognized Obligation Payment Schedule (ROPS 15-16B) - ROPS Detail  
January 1, 2016 through June 30, 2016  
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Funding Source					Six-Month Total
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF		
										Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	
								\$ 1,345,550		\$ -	\$ -	\$ 8,265	\$ 112,655	\$ 116,735	\$ 237,655
1	Loan for Redevelopment Agency	City/County Loans	9/23/1998	6/1/2023	City of Citrus Heights	City loan for Redevelopment Agency	Project Area 1	1,220,550	N				112,655		\$ 112,655
9	Successor Agency Administration Budget	Admin Costs	7/1/2013	6/30/2014	Successor Agency	Payroll and administration costs of Successor Agency	Project Area 1	125,000	N			8,265		116,735	\$ 125,000
14	Unfunded loan principal (ROPS 13-14B) from Loan for Redevelopment Agency	City/County Loans On or Before 6/27/11	9/23/1998	6/1/2023	City of Citrus Heights	City loan for Redevelopment Agency startup and operation	Project Area 1		Y						\$ -
15									N						\$ -
16									N						\$ -
17									N						\$ -
18									N						\$ -
19									N						\$ -
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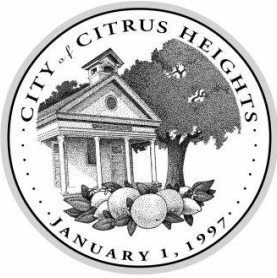
**Citrus Heights Recognized Obligation Payment Schedule (ROPS 15-16B) - Report of Cash Balances**  
**(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see <a href="#">[ INSERT URL LINK TO CASH BALANCE TIPS SHEET ]</a>								
A	B	C	D	E	F	G	H	I
	Cash Balance Information by ROPS Period	Fund Sources						Comments
		Bond Proceeds		Reserve Balance		Other	RPTTF	
		Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin	
<b>ROPS 14-15B Actuals (01/01/15 - 06/30/15)</b>								
1	Beginning Available Cash Balance (Actual 01/01/15)						28,637	
2	Revenue/Income (Actual 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015			452,681		8,341		
3	Expenditures for ROPS 14-15B Enforceable Obligations (Actual 06/30/15) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q			170,482		8,341	28,637	
4	Retention of Available Cash Balance (Actual 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)							
5	ROPS 14-15B RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15B PPA in the Report of PPA, Column S	No entry required					-	
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ -	\$ -	\$ 282,199	\$ -	\$ -	\$ -	
<b>ROPS 15-16A Estimate (07/01/15 - 12/31/15)</b>								
7	Beginning Available Cash Balance (Actual 07/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ -	\$ -	\$ 282,199	\$ -	\$ -	\$ -	
8	Revenue/Income (Estimate 12/31/15) RPTTF amounts should tie to the ROPS 15-16A distribution from the County Auditor-Controller during June 2015					8,265		
9	Expenditures for ROPS 15-16A Enforceable Obligations (Estimate 12/31/15)			383,441		8,265		
10	Retention of Available Cash Balance (Estimate 12/31/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)							
11	Ending Estimated Available Cash Balance (7 + 8 - 9 -10)	\$ -	\$ -	\$ (101,242)	\$ -	\$ -	\$ -	

Citrus Heights Recognized Obligation Payment Schedule (ROPS 15-16B) - Report of Prior Period Adjustments Reported for the ROPS 14-15B (January 1, 2015 through June 30, 2015) Period Pursuant to Health and Safety Code (HSC) section 34186 (a) (Report Amounts in Whole Dollars)																												
ROPS 14-15B Successor Agency (SA) Self-reported Prior Period Adjustments (PPA): Pursuant to HSC Section 34186 (a), SAs are required to report the differences between their actual available funding and their actual expenditures for the ROPS 14-15B (January through June 2015) period. The amount of Redevelopment Property Tax Trust Fund (RPTTF) approved for the ROPS 15-16B (January through June 2016) period will be offset by the SA's self-reported ROPS 14-15B prior period adjustment. HSC Section 34186 (a) also specifies that the prior period adjustments self-reported by SAs are subject to audit by the county auditor-controller (CAC) and the State Controller.																				ROPS 14-15B CAC PPA: To be completed by the CAC upon submittal of the ROPS 15-16B by the SA to Finance and the CAC. Note that CACs will need to enter their own formulas at the line item level pursuant to the manner in which they calculate the PPA. Also note that the Admin amounts do not need to be listed at the line item level and may be entered as a lump sum.								
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	
Item #	Project Name / Debt Obligation	Non-RPTTF Expenditures						RPTTF Expenditures										Net SA Non-Admin and Admin PPA (Amount Used to Offset ROPS 15-16B Requested RPTTF)	SA Comments	RPTTF Expenditures							Net CAC Non-Admin and Admin PPA (Amount Used to Offset ROPS 15-16B Requested RPTTF)	CAC Comments
		Bond Proceeds		Reserve Balance		Other Funds		Non-Admin					Admin							Non-Admin CAC			Admin CAC					
		Authorized	Actual	Authorized	Actual	Authorized	Actual	Authorized	Available RPTTF (ROPS 14-15B distributed + all other available as of 01/1/15)	Net Lesser of Authorized / Available	Actual	Difference (If K is less than L, the difference is zero)	Authorized	Available RPTTF (ROPS 14-15B distributed + all other available as of 01/1/15)	Net Lesser of Authorized / Available	Actual	Difference (If total actual exceeds total authorized, the total difference is zero)			Net Difference (M+R)	Net Lesser of Authorized / Available	Actual	Difference	Net Lesser of Authorized / Available	Actual	Difference		
		\$ -	\$ -	\$ -	\$ -	\$ 8,265	\$ 8,341	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ 116,735	\$ 116,735	\$ 116,735	\$ 116,735	\$ -	\$ -				\$ -			\$ -	\$ -		
1	Loan for	-	-	-	-	-	-	80,000	80,000	80,000	80,000	-	-	-	-	-	-	-							-	-		
5	Housing fund loan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-							-	-		
8	Replacement Housing Plan (See notes)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-							-	-		
9	Successor Agency Administration Budget	-	-	-	-	8,265	8,341	-	-	\$ -	-	\$ -	116,735	116,735	-	119,119	-	\$ -	Note: Books for FY 14-15 have not been closed. Expenditures can still fluctuate						-	-		
11	Public Improvement Grant and Cooperation Agreement	-	-	-	-	-	-	-	-	\$ -	-	\$ -	-	-	-	-	-	-							-	-		
12	Affordable Housing Assistance Agreement	-	-	-	-	-	-	-	-	\$ -	-	\$ -	-	-	-	-	-	-							-	-		
13	Loan between City and Successor Agency for Professional Services per Health and Safety Code Section 34173 (h)	-	-	-	-	-	-	-	-	\$ -	-	\$ -	-	-	-	-	-	-							-	-		
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Citrus Heights Recognized Obligation Payment Schedule (ROPS 15-16B) - Notes  
January 1, 2016 through June 30, 2016

[illegible]



## CITY OF CITRUS HEIGHTS

### Memorandum

**DATE:** September 10, 2015

**TO:** Mayor and City Council Members  
Henry Tingle, City Manager

**FROM:** Christopher Boyd, Chief of Police

**VIA:** Daman Christensen, Commander

**SUBJECT:** **ADOPTION OF RESOLUTION ACCEPTING EXPENDITURES  
FOR FISCAL YEAR 2015 EDWARD BYRNE MEMORIAL  
JUSTICE ASSISTANCE GRANT (JAG)**

Approved and Forwarded to City  
Council

\_\_\_\_\_ Fin.

\_\_\_\_\_ Atty.

\_\_\_\_\_  
Henry Tingle, City Manager

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#### **Summary and Recommendation**

Staff recommends that the City Council adopt a resolution accepting the recommended expenditures for the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$24,219, in accordance with state requirements. The FY 2015 funds must be expended by September 30, 2016.

#### **Fiscal Impact**

There are no matching requirements for grant money expended. The Police Department intends to expend General Funds via the Equipment and Supplies Replacement fund for costs exceeding the grant amount. Equipment purchases will be made in accordance with the City's adopted purchasing policies and procedures.

#### **Background and Analysis**

Each year, the Bureau of Justice Assistance partners with the Bureau of Justice Statistics to allocate funding for each state and territory. The state distribution is based on violent crime and population size. The state's award amount is divided between the state and local governments at a rate of 60 and 40 percent, respectively.

Under this program, cities and counties receive federal funds to augment public safety expenditures. This is a non-competitive grant program. There is no guarantee for funding or minimum allocations.

The funds must be used for law enforcement activities to include: technical assistance, strategic planning, research and evaluation, data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems. During the application phase, the local government is asked to provide what of the above activities the funding will be used for. The Police Department applied for funding for this grant based on the



**Subject: Adoption of Resolution Accepting FY 14 JAG Funds**

**Date: September 10, 2015**

**Page 2 of 3**

need to obtain an alternate light source device for the purposes of detecting and capturing evidence such as latent prints and blood spatter from non-porous surfaces.

**Policy Implications**

Approval of this resolution is consistent with existing Council policy to provide enhanced law enforcement services to the community.

**Conclusion**

The Police Department is requesting to strategically use grant funds to support the Department's equipment initiatives. This request will support our goal to provide exceptional police services to the community. By accepting and using grant funds in this manner, the Police Department will purchase equipment needed to enhance our crime scene investigations through the use of an alternate light source to detect and record evidence.

Attachments: (1) Resolution

**RESOLUTION NO. 2015-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CITRUS HEIGHTS,  
CALIFORNIA, ACCEPTING 2015 EDWARD BYRNE MEMORIAL JUSTICE  
ASSISTANCE GRANT (JAG) FUNDS IN ACCORDANCE WITH STATE  
REQUIREMENTS**

**WHEREAS**, under the Bureau of Justice Assistance, the federal government appropriated significant funding for local law enforcement services for FY 2015; and

**WHEREAS**, Citrus Heights portion of this funding is \$24,219; and

**WHEREAS**, under the conditions of the program, the City Council shall appropriate monies exclusively to fund police equipment, supplies and technology in accordance with this written request submitted by the Chief of Police; and

**WHEREAS**, the Chief of Police requests to purchase equipment, supplies, and technology for crime scene investigations.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Citrus Heights, California, hereby approves the Chief of Police to use the 2015 JAG grant funding to purchase crime scene investigations equipment.

The City Clerk shall certify the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California, this 10<sup>th</sup> day of September 2015, by approving the following vote, to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Susan Frost, Mayor**

**ATTEST:**

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**AMY VAN, City Clerk**



## CITY OF CITRUS HEIGHTS

### Memorandum

September 10, 2015

**TO:** Mayor and City Council Members

**FROM:** Henry Tingle, City Manager  
Monica Alejandrez, Assistant to the City Manager  
Chris Myers, Facilities and Grounds Manager  
Stephanie Cotter, Management Analyst II

**SUBJECT:** Citrus Heights City Hall Campus Demolition Project – Amendment #1 for Ampco Contracting - City PN 40-15-001

Approved and Forwarded to City Council

Fin.

**Signatures on file**

Atty.

Henry Tingle, City Manager

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### SUMMARY AND RECOMMENDATION

On August 27, 2015, the City Council awarded Ampco Contracting with the Citrus Heights City Hall Campus Demolition project. AMPCO was deemed the lowest responsive bidder with a bid of \$442,700. Following the award of contract additional site abatement reports were completed that determined that the City Hall Campus held additional asbestos laced building materials that would require a more indepth abatement process than orionally determined by the project scope. AMPCO reviewed the third party reports and based upon the information in the reports provided staff with Change Order #1 as a not to exceed amount of \$152,020. City staff recommends the City Council adopt the attached Resolution authorizing the City Manager to execute a contract amendment with Ampco Contracting in the amount of \$152,020 for the additional abatement work required to demolish the Citrus Heights City Hall Campus.

### FISCAL IMPACT

The Contractor's submitted Change Order #1 is \$152,020; and the adjusted amended contract will be for a not to exceed \$594,720. However, this bid is based upon estimated quantities, which may vary due to actual field conditions. Ultimately, the Contractor is paid for actual work completed based upon the unit bid price, which may require the approval of a change order. Change orders for amounts less than 15% of the total contract price shall require prior written approval of the City Manager. Change orders for amounts equal to or greater than 15% of the total contract price shall require prior approval by the City Council.

The Project will be funded by the General Capital Fund. Following execution of the Ground Lease with Panattoni Development Company, the City will be reimbursed for costs incurred related to the demolition of the former City Hall Campus.

## **BACKGROUND AND ANALYSIS**

On August 27, 2015, the City Council approved the Citrus Heights City Hall Campus Demolition Project by awarding the contract to AMPCO Contracting, Inc. The project includes the complete demolition of the entire former City Hall site. Included in this demolition is the abatement of identified known hazardous materials like asbestos. Multiple site surveys have been performed to determine the extent of abatement and the quantities of materials that would be required to be treated as hazardous. The final reports identified substantial quantities of fibers in the stucco and in the roof decking of two buildings. As a result additional abatement work is necessary that far exceeds the original surveys.

Staff requested AMPCO review the additional surveys and provide a scope of work with a change order price for the additional abatement work. Change Order #1 covers the abatement of all unforeseen asbestos-containing materials in multiple buildings, as per the supplemental asbestos survey reports collected and compiled by National Analytical Laboratories, Inc. The cost for the additional services will require a 15 day time extension at a cost not to exceed \$152,020, with an amended contract total not to exceed \$594,720. Pending Council approval, demolition of the former City Hall Campus will commence the early September and is expected to be complete by late October.

## **CONCLUSION**

Staff recommends the City Council adopt the attached Resolution authorizing the City Manager to execute a contract amendment to include change order #1 with Ampco Contracting in the amount of \$152,020. With a not to exceed contract total for the Citrus Heights City Hall Campus Demolition Project of \$594,720.

Attachments: (1) Resolution  
(2) Amendment  
(3) Appendix 1

**RESOLUTION NO. 2015- \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT ADDENDUM # 1 WITH AMPCO CONTRACTING IN THE AMOUNT OF \$152,020 FOR THE CITRUS HEIGHTS CITY HALL CAMPUS DEMOLITION PROJECT**

**WHEREAS**, the City Council of the City of Citrus Heights, California, approved AMPCO CONTRACTING as the lowest responsive, responsible bidder for the Citrus Heights City Hall Campus Demolition Project on August 27, 2015; and

**WHEREAS**, unforeseen materials were discovered by the Destructive Survey required by the Air Quality District; and

**WHEREAS**, the identification of these materials required AMPCO Contracting to issue Change Order #1 for the additional abatement necessary to adequately remove the asbestos containing materials at a not to exceed amount of \$152,020; and

**WHEREAS**, the Project will be funded by the General Capital Fund; and

**WHEREAS**, the Amended Contract with AMPCO Contracting will be at a not to exceed total amount of \$594,720 for the Project.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the City Council of the City of Citrus Heights hereby authorizes the City Manager to execute a contract amendment, in the amount of \$152,020 with AMPCO Contracting for the Citrus Heights City Hall Campus Demolition Project with a final contract amount of not to exceed \$594,720.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California, this 10<sup>th</sup> day of September, 2015, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Susan Frost, Mayor**

**ATTEST:**

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**Amy Van, City Clerk**

**AMENDMENT NO. 1 TO CONTRACT BETWEEN  
CITY OF CITRUS HEIGHTS AND AMPCO CONTRACTING, INC  
FOR CITRUS HEIGHTS CITY HALL CAMPUS DEMOLITION PROJECT**

This Amendment is entered into by and between the City of Citrus Heights ("City"), a municipal corporation in the State of California, and AMPCO Contracting Inc., ("AMPCO"), as of September 10, 2015.

The City and AMPCO agree as follows:

1. City and AMPCO entered into an agreement on August 27, 2015 ("Agreement") by which AMPCO agreed to provide the services referenced therein at a cost not to exceed \$ 442,700.
2. City and AMPCO agree to amend the Agreement, to provide for additional services associated with the demolition of the Citrus Heights City Hall Campus with respect to site abatement of additionally identified materials. The cost for such services, set forth in Exhibit A, shall not exceed \$152,020. The amended total contract will not exceed \$594,720.
3. All other terms and conditions of the August 2015 Agreement shall remain unchanged, including but not limited to, the terms and conditions regarding timing of payment, insurance and indemnification, and standard of care.

**CITY OF CITRUS HEIGHTS**

By: \_\_\_\_\_

Henry Tingle, City Manager

**ATTEST:**

By: \_\_\_\_\_

Amy Van, City Clerk

**AMPCO CONTRACTING, INC.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_

Ruthann Ziegler, City Attorney

# EXHIBIT A

# AMPCO

## CONTRACTING, INC.

### Change Order Request #1

Date: September 2, 2015

Owner: City of Citrus Heights  
Project: City of Citrus Heights City Hall Campus Demolition Project  
Location: 7115 Greenback Lane, Citrus Heights, CA 95621  
AMPCO Job #15-1346 PW  
Contract #NA

This Change Order and any referenced schedules shall be attached to and made part of the Referenced Contract Agreement:

### Scope of Work:

**1. Abatement of unforeseen asbetsos-containing materials in multiple buildings, as per supplemental asbestos survey reports by National Analytical Laboratories, Inc., dated 8/24/15 to 8/26/15 depending on the building. Additional abatement materials include;**

6237 Fountain Square - 6000 SF roofing, 40 SF roof penetration mastic  
6229 Fountain Square - 7500 SF roofing, 450 SF linoleum flooring  
7115 Greenback - No ACCM  
7117 Greenback - 2200 SF stucco  
7119 Greenback - 3700 SF stucco

### PROPOSED CHANGE ORDER PRICE

**\$ 152,020.00**

The Original Contract Sum was	\$ 442,700.00
Net Change by previous Change Orders	\$ -
The Contract Sum prior to this Change Order was	\$ 442,700.00
The New Contract Sum will be increased (decreased) by this Change Order	\$ 152,020.00
The New Contract Sum including this Change Order will be	\$ 594,720.00

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### AUTHORIZED SIGNATURE

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The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as described. Payment will be remitted within 30 days from date of invoice.

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Authorized Signature / Title or Position

Owner, City of Citrus Heights

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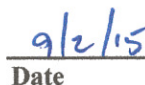
Date

 SENIOR PM

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Authorized Signature / Title or Position

AMPCO Contracting, Inc.



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Date



# AMPCO

## CONTRACTING, INC.

Change Order Request #01

Date: September 1, 2015

Job: CITRUS HEIGHTS CITY HALL CAMPUS DEMOLITION

Contract #NA

AMPCO Job #15-1346 PW

### Change Order Proposal

#### SCOPE OF WORK:

1. Abate asbestos-containing materials as per supplemental survey reports, by National Analytical Laboratories, Inc., dated 8/24/15 to 8/26/15 depending on the building. Additional abatement materials include;

Date Work Performed: TBD upon COR approval

Tickets: TBD

Labor	Hours	Rate	Quantity	Totals
Foreman - Asbestos	120	\$ 76.59	1	\$ 9,190.80
Laborers - Asbestos (Stucco)	64	\$ 51.72	5	\$ 16,550.40
Laborers - Asbestos (Roofing)	120	\$ 51.72	7	\$ 43,444.80
Laborers - Asbestos (Linoleum)	24	\$ 51.72	5	\$ 6,206.40

Material	UOM	Rate	Quantity	Totals
Abatement materials	LS	\$ 6,000.00	1	\$ 6,000.00

Equipment	Days	Rate	Quantity	Totals
Boom Lift	5	\$ 450.00	2	\$ 4,500.00
Roof Cutter	10	\$ 130.00	1	\$ 1,300.00

Disposal	UOM	Rate	Quantity	Totals
Asbestos Disposal	40-yd bin	\$ 1,800.00	25	\$ 45,000.00

Sub Total	\$ 132,192.40
15% Mark up	\$ 19,828.86
<b>TOTAL</b>	<b>\$ 152,021.26</b>